

Practical Information Note for Participants

UN-REDD PROGRAMME 5th POLICY BOARD MEETING

4-5 November 2010 Washington D.C., USA



In accordance with the decision of the Policy Board this document is printed in limited numbers to minimize the environmental impact of the UN-REDD Programme processes and contribute to climate neutrality. Participants are kindly requested to bring their copies to meetings. Most of the UN-REDD Programmes meeting documents are available on the internet at: <u>www.unredd.net</u>.

MEETING VENUE

International Monetary Fund Headquarters 1 (HQ1), 700 19th Street, N.W., Washington, DC, 20431, Meeting Hall A&B, HQ1-03-500A&B.

SECURITY

You will be provided with a visitor pass upon your arrival at visitor entrance. Please bring your **PASSPORT** to obtain your security pass.



WORLD BANK GROUP BUILDINGS AND AUDITORIUMS

VISAS

Before travelling to the U.S., a citizen of a foreign country must generally obtain a non-immigrant visa for temporary stay. For more information please visit: <u>http://travel.state.gov/visa/visa_1750.html</u>. U.S. visa policy permits citizens of certain countries to travel to the U.S. without a visa. For information about travel without a visa, please visit this link: <u>http://travel.state.gov/visa/temp/without/without_1990.html</u>. If you require additional documentation or support to assist in your application for a visa please contact <u>un-redd@un-redd.org</u>.

ACCOMMODATION

The Melrose Hotel, 2430 Pennsylvania Ave. NW, Washington DC 20037; Tel: (202) 955-6400; www.melrosehoteldc.com

The UN-REDD Programme has arranged a block booking of rooms at the Melrose Hotel. For those wishing to take advantage of the block group rate reservations, please make your own reservation using the following web address: <u>The Melrose Hotel Online Booking System</u> (24 hours a day) or call reservations at **+1.800.MELROSE** or **+ 1.202.955.6400** between the hours of 8:00AM – 6:00PM (EST), Monday through Friday. Ensure to mention either the group name **UN-REDD Programme** or group code: **UNREDD103110**.

HOTELS NEAR THE INTERNATIONAL MONETARY FUND

The Quincy 1823 L Street NW Washington, 20036 <u>http://www.thequincy.com</u> 1 202 223 4320

Club Quarters Washington 839 17th Street NW Washington, 20006 <u>http://www.clubquarters.com</u> 1 202 463 6400

Hilton and Towers Washington DC 1919 Connecticut Ave., NW Washington, 20009 <u>http://www.hilton.com</u> 1 202 483 3000

Hotel Lombardy 2019 Pennsylvania Avenue NW Washington, 20006 http://www.hotellombardy.com 1 202 828 2600

The Melrose Hotel 2430 Pennsylvania Ave. NW Washington, 20037 <u>http://www.melrosehotel.com</u> 1 202 955 6400

Renaissance M Street Hotel 1143 New Hampshire Avenue NW Washington, 20037 <u>http://marriott.com/WASRW</u> 1 202 775 0800

ESTIMATED TAXI FARE

- Taxi from National Reagan Airport to downtown Washington DC is approximately \$20 each way
- Taxi from **Dulles International Airport** to downtown Washington DC is approximately \$60 each way

INFORMATION ABOUT AIRPORTS

- Reagan National Airport http://www.metwashairports.com/reagan/reagan.htm
- Dulles International Airport <u>http://www.metwashairports.com/Dulles</u>

WEATHER CONDITIONS

http://www.weather.com/weather/local/20433?lswe=20433&lwsa=WeatherLocalUndeclared&from=searchboxl ocalwx

CONTACT NUMBERS

Reem Ismail Mobile: +41 79 843 96 14 E-mail: <u>reem.ismail@un-redd.org</u>

Onye Ikwu Mobile: +41 79 554 11 90 E-mail: <u>onyemowo.ikwu@un-redd.org</u>