**Management Group (MG) of the UN-REDD Programme**

**Meeting Minutes of 13 March 2018**

**15h30 Geneva/Rome**

**Attendance:**

MG members and alternates

FAO: Margo BuszkoBriggs

UNDP: Elspeth Halverson, Josep Garí

UNEP: Gabriel Labbate, Dianna Kopansky

Secretariat: Mario Boccucci, Mihaela Secrieru

1. **UN-REDD 2018 Comms/KM Strategy**

Decisions and Actions:

1. UN Environment to update the draft strategy shared with the MG on 18 January 2018, incorporating comments received from UNDP, FAO and the Secretariat.
2. UN Environment to continue a proactive lead and accelerate work through the global comms/KM working group, to operationalise the draft 2018 work plan and output-based budget (provided by UN Environment prior to the MG call). The list of deliverables in the output-based budget was considered ambitious and received in principle no-objection. UNDP and FAO expressed eagerness to start working on the substance and implementation and requested to discuss and agree on the revised version of the strategy ASAP.

FAO asked for information on and the process for (a) selection of the topics for the regional and global knowledge exchanges, noting the need to discuss these aspects among agencies; (b) how the videos will be selected and produced as they form substantive part of the budget.

1. UN Environment to further fine-tune the ToRs of the global Comms/KM Working Group to (a) acknowledge the three regional comms/KM specialists (also referred to as the “UNEP core team for comms/KM”) as full members of the global Working Group, and (b) better show the cross-agency roles and responsibilities of the regional comms/KM specialists and their *modus operandi*, in particular how they interact with agencies’ teams in the region, how they are involving the countries in each region, how they liaise with the Secretariat and the MG, and how they work together with and complement the work of the global Working Group.
2. Agencies will send written comments on the ToR for the global WG and the UN Environment will circulate a revised version. FAO asked for clarification on the tasks of the core team and how this can support the global WG
3. UN Environment to provide a timeline for the three points above in the coming days, as well as suggesting a date for the next MG call to address the above mentioned issues.
4. **2018 Inception & 2019 Planning**

Decisions and Actions:

1. On 2018 inception exercise:
   * Secretariat will repackage the consolidated 2018 inception status information to allow for easy updates by the agencies in the coming weeks, in view of the EB informal meeting on 30 April (tbc). It was reiterated this is not a reporting but a communication exercise aimed at informing both the MG and the EB on progress being made and engagement of all stakeholders.
   * MG will strongly encourage Lead Advisors to reach out to donor embassies (especially Norway and the EC) and IP/CSO focal points in the countries to inform them of ongoing planning processes (2018 inception and 2019 planning). It was clarified that this is not a consultation process, but a simple communication exercise.
   * FAO will provide the input on Vietnam and Tenure, and any additional inputs on Landscape approach.
2. On 2019 planning exercise:
   * MG will request Lead Advisors to provide a short written debrief by 06 April on progress on and updates of the 2019 workplan and budget for countries and KM components. It was reiterated that the debrief should be based on the guidance document and related template provided by the Secretariat on 30 January 2018, and that they are intended as concise information mainly for consumption by the MG.
3. This agenda item will be taken up again at the next MG call on 12 or 13 April.
4. **GCF Update**

Decisions and Actions:

1. Secretariat will undertake a “light touch” outreach to the GCF Secretariat as discussed at last MG meeting.
2. This will come back in due time to the MG also to ensure there is a common understanding on a programmatic approach to GCF readiness work
3. **NDC Partnership Update**

Decisions and Actions:

1. UNDP will share feedback from their colleagues who attended the Steering Committee meeting held in London on 9 March discussing the Partnership’s work program through 2020. UNDP representatives in the Partnership had been debriefed about UN-REDD work.
2. **SG Climate Summit**

The Secretariat provided a quick update on the initial outreach undertaken with the Focal Point in the SG Climate Office, noting an upcoming planning meeting in beginning of April. The Summit is considered a good opportunity for the Programme to engage, as forests will be discussed.

Decisions and Actions:

1. Secretariat to share more information with the MG via email
2. Agencies to inform who will be attending the meeting in April from their side (for UN Environment this will be Niklas Hagelberg)
3. **Other updates**

**International Day of Forests (21 March)** communications: Florian has requested Mario to draft a short article. If agencies are planning other articles, they should inform Florian.

The Secretariat will share short updates via email on the following:

* 2017 Annual report status and next steps
* EB informal meeting