**Management Group (MG) of the UN-REDD Programme**

**Meeting Minutes of 8 August 2017 DRAFT**

**15h00 Geneva/Rome**

**Attendance:**

MG members and alternates

FAO: Tiina Vahanen

UNDP: Tim Clairs, Josep Garí

UN Environment: Gabriel Labbate

Secretariat: Mario Boccucci

Other for the COP agenda item: Florian Eisele (UN Environment); Jyoti Mather-Filipp (UNDP)

1. **COP 23 Events at Bonn**

Florian introduced the concept note for UN-REDD communications and events at COP23. The goal is to coordinate between the three agencies, Secretariat, and Communications Working Group to develop a strategy and messaging for the UN-REDD campaign during the meetings.

Two events are being developed:

1. UNS Side Event: Scaling up implementation for accessing REDD+ payments. This has been submitted to UNFCCC.
2. Cannondale- Drapac Pro Cycling event

Decisions and Actions:

1. In the case that UNFCCC is not able to accommodate the panel, UNDP will host the side event in the UNDP Pavilion
2. UNEP to circulate a revised version of the COP23 concept note deepening the strategic approach, objectives and related messaging by 17 August for UNDP & FAO comment and further inputs especially on the messaging by 21 August and discussion at next MG call (22 August)
3. If the UNS Secretariat slot is not confirmed an alternative is to hold the event at the UNDP Pavillion

1. **Output level results framework**

Josep introduced the revised RF and the MG thanked him for the excellent work. The Revised RF intends to rationalize but not change the substance of the previous RF. It will serve as a results and monitoring framework and does not replace the programme document or replicate the level of detail and nuanced narrative of the programme document.

Decisions and Actions:

1. UNDP to arrange a call with UNEP to discuss changes on Friday 11 August and UNEP to send further develop the KM elements
2. FAO to develop the outputs, milestones and means of verification for Outcome 2
3. UNEP and FAO to send edits in track changes by 18 August
4. UNDP to circulate the final draft to the MG by 21 August for discussion and decision at 22 August MG call
5. Secretariat to share final framework with Norway on 25 August
6. **Output level budget**

Decisions and Actions:

1. Agencies to match the budget to final results framework with very quick turnaround on 21 August. The template circulated previously by the Secretaiat stands.
2. Secretariat to share with Norway 25 August
3. **Meta results framework**

Decisions and Actions:

1. This was a simple update. Plan remains the same with agencies to provide feedback on discussion paper circulated by 4 September, though if more time is needed there is no problem.
2. **2017 progress update**

Decisions and Actions:

1. For narrative reporting, agencies should limit themselves to 100 words max per box.
2. Secretariat to include a footnote that financial figures are interim only (as per previous years)
3. Agencies to collect information and respond to Secretariat by original deadline of 28 August, though noting this could be a difficult deadline for FAO
4. **AOB**

Decisions and Actions:

1. Next MG call 22 August. Agenda: i. COP23 update; ii. results framework at output level; and iii. output level budget