**Management Group (MG) of the UN-REDD Programme**

**Meeting Minutes of 31 May 2017 DRAFT**

**15h00 Geneva/Rome**

**Attendance:**

MG members and alternates

FAO: Tiina Vahanen, Margo BuszkoBriggs

UNDP: Josep Gari, Tim Clairs

UNEP: Gabriel Labbate

Secretariat: Mario Boccucci

1. **2018 – 2020 Workplan and Budget**

Decisions and Actions:

* 1. Secretariat will copy edit the final document tomorrow, incorporating final comments made by UNDP
	2. Mario will have a call with Norway at 9:30am and discuss any red flags before the document is submitted to the quality assurance committee
	3. Secretariat will share the 2018 – 2020 workplan and budget with the Executive Board tomorrow, 1 June
1. **Interim Committee Decisions**

As a continuation and closure of the Interim Committee’s work, committee members will be requested to make two decisions – on a no objection basis – by June 13. The first regards the 2016 SNA extension; the second is to release the final 25% of funds for the 2017 programme. The Secretariat has been in communication with committee members and Nik Sekhran as Chair and we do not anticipate any complications.

Decisions and Actions:

* 1. FAO to send final inputs for the SNA extension documents after this call
	2. UNDP/FAO to finalise the Congo Basin inception note for the supporting document to accompany the decision on releasing 25% of funds
	3. UNEP to finalise the Guyana inception note
	4. The Secretariat will incorporate these inputs and submit both decisions – and supporting documentation – by 5pm today
1. **Executive Board Meeting**
	1. Agenda
	2. Information and Decision Documents

The Secretariat has incorporated many of the comments from the MG, and welcomed additional feedback on the agenda and timeline for the Executive Board meeting. As a result, the agenda has been streamlined into five main sections: Introduction; Progress and Visioning; Workplan and Budget; Future Strategic Opportunities for UN-REDD; and Conclusions. Simultaneous English – Spanish interpretation will be provided on all three days, organised into three-hour slots.

Decisions and Actions:

* 1. Secretariat will remove the discussion on no-cost extensions in Nigeria and Côte d’Ivoire and postpone for inter-sessional approval
	2. Agencies (FAO – Nigeria; UNDP – Côte d’Ivoire) to discuss with country teams before Secretariat contacts both countries to confirm requests have been received and will be dealt with inter-sessionally
	3. UNEP to confirm the title of session 4 on the briefing day and prepare notes
	4. FAO to check panellists’ availability for launching the reference levels paper during the lunch on Friday, 16 June
	5. FAO to send the Rules of Procedure by the end of tomorrow morning for MG review. All documents to be shared with the EB by tomorrow afternoon.
	6. Secretariat to share all information documents with the EB by tomorrow, 1 June
	7. UNDP to send the social inclusion document by Friday
	8. UNEP to lead the session on survey results