**Management Group (MG) of the UN-REDD Programme**

**Meeting Minutes of 28 March 2017 DRAFT**

**14h00 Geneva/Rome**

**Attendance:**

MG members and alternates

FAO: Tiina Vahanen, Margo BuszkoBriggs

UNDP: Josep Garí

UNEP: Tim Christophersen

Secretariat: Mario Boccucci

1. **2018 – 2020 Programming**

8 May remains the hard deadline for sending the final document to Norway for their appraisal. All inputs will need to be provided by the Agencies on 24 April, for discussion at the MG half day call on April 28 and finalization during the following week.

* 1. Country Programming: FAO presented the draft a concept note with selection criteria, intended to identify the countries for TA in 2018 – 2020. The MG discussed and provided comments on the criteria and also discussed how other considerations such as value for money (and whether UN-REDD assistance can play a catalytic role) and geographical balance could also be considered.
	2. Global Programming: comments have been received by all three Agencies and UNEP will incorporate with an overarching narrative that highlights the comparative advantage of the UN-REDD Programme and UN system more generally. This draft will be discussed during the Thursday (30 March) MG call, and the concept note will then sent to Norway for their review. Actual programming (including budget and staffing)will take place after the approval by Norway.
	3. Survey: the survey team has completed the questionnaire and will now be rapidly testing in-house before MG review and clearance on 4 April so that it can then be sent to the Executive Board for comments after which it will be launched.

Decisions and Actions

The MG will hold another call on Thursday 30 March to discuss country and global programming, at 15h00 Geneva/Rome.

1. FAO will share the revised selection criteria concept note with the MG today, with a view to making the following decisions during the MG call on Thursday : i) final countries; ii) criteria; and iii) process to produce the country workplan and budget
2. UNEP to incorporate comments and circulate draft global programming CN to MG by Wednesday 29 March; to be discussed during Thursday MG call; and submitted to Norway asap.
3. Josep Garí and the survey team to test the questionnaire in house this week and circulate the final version to the MG for approval at next Tuesday’s (4 April) call. The survey will be sent to the EB for their comment by mid-week, and launched thereafter.
4. **Reminder of pending clearance of MG decision on National Programme Extension Process**

Decisions and Actions

FAO to provide clearance/comments via email agenda.

1. **AOB**

FAO noted concern about the timeline for national programme annual report and ensuring engagement with governments.

Decisions and Actions

This item will be brought back for discussion